

EASTON SCHOOL DEPARTMENT  
PO BOX 126  
EASTON, ME 04740  
PHONE (207) 488-7700 FAX (207) 488-2840

APPLICATION FOR SUPPORT STAFF POSITION

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THE EASTON SCHOOL DEPARTMENT DOES NOT DISCRIMINATE IN THE OPERATIONS OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION.

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Date \_\_\_\_\_ Social Security Number \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

Position Applying for: \_\_\_\_\_

EXPERIENCE: Please list all previous experience, starting with the most recent job held.

<u>Employer</u>	<u>Position/Duties</u>	<u>Dates Employed</u>
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_____	_____	_____
_____	_____	_____
_____	_____	_____

EDUCATION: Transcripts, including grades, from all college(s)/university(s) attended must be provided. It is essential that this section be completed accurately.

<u>School Attended</u>	<u>Address</u>	<u>Completed/Graduated</u>	<u>Major</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

With what office machines are you familiar? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REFERENCES: Please provide three (3) references, who are not related to you, who are familiar with your work as a teacher, substitute or who know of your experience working with youth.

<u>Name</u>	<u>Address</u>	<u>Telephone</u>
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_____	_____	_____
_____	_____	_____
_____	_____	_____

**BACKGROUND:**

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes \_\_\_ No \_\_\_

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes \_\_\_ No \_\_\_

Has your contract in a prior position ever been non-renewed? Yes \_\_\_ No \_\_\_

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes \_\_\_ No \_\_\_

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes \_\_\_ No \_\_\_

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes \_\_\_ No \_\_\_

Have you ever entered a plea of guilty or “no contest” (nolo contendere) to any crime (other than a minor traffic offense)? Yes \_\_\_ No \_\_\_

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes \_\_\_ No \_\_\_

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes \_\_\_ No \_\_\_

If you have answered YES to any of the previous questions, provide full details below including, with respect to court actions, the date, offense in question, and the address of the court involved. Attach additional sheets if necessary. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

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**SIGNATURE:**

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrests and conviction record checks, reference checks, and release of investigatory information possessed by any state, local, or federal agency. I further authorize those persons, agencies, or entities that the Easton School Department contacts in connection with my employment application to fully provide the Easton School Department with any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Easton School Department, its agents and officials or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

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Signature

Date